Dear Colleagues,

Welcome back! I hope you all had a rejuvenating holiday break. We look forward to a productive Spring semester - as you can see by the awards list published in this newsletter, we were busy and successful. Congratulations to those of you who were awarded grants and thank you to all who put so much effort into writing proposals and pursuing your research inquiry.

The COE Research Office is here to assist you with proposal development - from start to finish - our Research Support Team is available to meet with you to discuss your ideas, identify funding sources, review your proposal, develop and review your budgets, and submit your proposal. We know how much time and effort is required for developing your concepts and writing your proposals and we look forward to working with you this semester. I am also available and interested in meeting individually with faculty to discuss your needs specific to research support and scholarly development.

This Spring edition includes not only award information but articles about funding, grant writing, upcoming conferences as well as supporting information that you can share with your students.

Save the Date: 2015 NIH Regional Seminar in Baltimore, May 6-8

Mark your calendar for the 2015 NIH Regional Seminar on Program Funding and Grants Administration in Baltimore, Maryland – May 6-8, 2015. This two-day seminar, with an optional third day of pre-seminar workshops, is ideal for anyone in the extramural research community who is new to working with NIH grants, including administrators, new and early stage investigators, and grant writers. Registration will open in early 2015. In the meantime, you can access more information on our website. If these dates don’t work for you, we are hoping to offer a second seminar in late summer or early fall of 2015 in San Diego, California.

- See more at: http://nexus.od.nih.gov/all/2015/01/06/save-the-date-2015-nih-regional-seminar-in-baltimore-may-6-8/#sthash.5OUI2DGE.NlahF03L.dpuf
COE AWARDS
FY 14/15 (July–January)
BY DEPARTMENT

<table>
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<th>PI</th>
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<td>Viola Florez</td>
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TOTAL: $924,951

2015 Shared Knowledge Conference

Dear Faculty,

We would like to encourage you and your students to participate in the 2015 Shared Knowledge Conference to be held April 23 and 24, 2015 at UNM. The conference is a regional event planned and hosted by students, faculty members, administrators, and community members. Historically, the College has hosted a Graduate Student Colloquium every spring where students present their research and/or ideas for research to faculty and peers. We have had discussions with the graduate committee, college leadership team and the Graduate Resource Center and have determined that becoming a key participant in this event instead of operating as a singular entity would provide greater visibility for the College across the University and provide more meaningful opportunities for students and faculty to share their research and learn from each other across disciplines. As such, the College will not host its own separate event but instead embed the usual activities associated with the Graduate Student Colloquium into the Shared Knowledge conference over the two days.

The submission deadline for both poster and oral presentations is 12:00 midnight February 15th, 2015. Poster sessions will be held on Thursday, April 23rd between 1:00 and 4:30 PM. The SKC Heats and additional oral presentations will be held on Friday, April 24th between 10:00 and 2:45. Both graduate and undergraduate students are encouraged to submit either a poster or oral presentation. On Friday, April 24, up to fifteen students representing the field of education will participate in oral presentations alongside students in the humanities, social sciences, engineering and medicine.

Please note that additional details will be forthcoming in the very near future. Please go to the Shared Knowledge Conference link (https://unmgrc.unm.edu/conference/2015-conference/index.html) to see what exciting activities are being planned.

Deborah Rifenbary
Associate Dean of Academic Affairs and Faculty Development

David Scott
Associate Dean for Information Management and Research
**COE Development Officer Joins Team to Help with Private Grants**

I would like to introduce myself as the new Director of Development for the College of Education. I joined the College in April 2014, replacing Christie Ross, who I know worked with many of you.

I am tasked with maximizing private gifts from individuals, corporations and private foundations to the College. I work closely with the Dean, the College leadership and the COE Research Office.

If you would like to diversify your funding sources to include private funding, or increase private funding for your projects or research, please don’t hesitate to be in touch.

I am excited to be with the College. I have been a fundraiser at UNM for 15 years, including time as manager of fundraising for the Presidential Scholarship Program.

You can reach me at 505-277-1088 or **Mary.Wolford@unmfund.org**

Mary Wolford  
Sr. Director of Development  
College of Education

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**PIVOT**

The University of New Mexico uses Pivot to assist with prospect research and research development. The Pivot database contains pre-populated scholar profiles from the Community of Science database for faculty at UNM and matches them to current federal and non-federal funding opportunities.

UNM faculty members are responsible for keeping their Pivot profile up to date. Users can **LOG IN** to search for funding opportunities as well as potential research collaborators, both internal and external to UNM.

**PIVOT Training Portal**  
**Creating & Updating your PIVOT profile**  
**PIVOT Funding Training Guide**

Click on the links above to get started with a few brief on-line tutorials for creating your Pivot Account, and claiming your Pivot Profile. While you’re there, try out the Pivot search box. Please keep in mind that you do not need to claim your Pivot profile to use the search box, but you will need to register in Pivot in order to receive Limited Competition Alerts.
Forecast of Funding Opportunities under the Department of Education Discretionary Grant Programs for Fiscal Year (FY) 2015

The forecast lists virtually all programs and competitions under which the Department has invited or expects to invite applications for new awards and provides actual or estimated deadline dates for the transmittal of applications under these programs. The lists are in the form of charts -- organized according to the Department’s principal program offices -- and include programs and competitions we have previously announced, as well as those we plan to announce at a later date. It can be found at [http://www2.ed.gov/fund/grant/find/edlite-forecast.html](http://www2.ed.gov/fund/grant/find/edlite-forecast.html). This document is advisory only and is not an official application notice of the Department of Education. They expect to provide updates to this document throughout the fiscal year. Please keep in mind that the dates recorded in this document are SUBJECT TO CHANGE and that the average size/number of awards are ESTIMATES.

US Department of Education Grant Writing Tips


- Allow plenty of time to prepare your proposal carefully and thoughtfully. Do not rush through the process.
- Read the application package in its entirety before starting to write. Be sure you are an eligible applicant and your proposed project addresses the funding priority.
- Follow the formatting guidelines carefully and precisely. For example, if guidelines request a font size of 12-point or larger, do not use 10-point size. Also, if page limitation is set at 25 pages, do not exceed this number.
- Structure your narrative according to the selection criteria. This helps to ensure that you cover all required information and also makes it easier for reviewers to evaluate your proposal.
- Be clear, concise, and specific in your responses to the selection criteria.
- Justify your funding request in accordance with project activities keeping in mind that all costs must be reasonable and necessary to carry out your project. Be specific about how the funds will be used and link them to items in your program narrative. Here are some things to avoid:
  - If there is a limitation on the award amount noted in the application package, do not request funds in excess of that amount. Note that the estimated range of awards is not a limitation.
  - Do not request funds for “miscellaneous” purposes.
  - Do not request funds for anything that is not directly related to the program you described in the narrative portion of your application.
  - Entertainment expenses are usually unallowable.
  - Gifts and incentives for program participants are usually unallowable.
- Check your budget figures for consistency. The amounts on the application face sheet (ED Form 424), the Budget Information Form, and in the narrative justification for your budget request must be identical.
- Proofread your proposal. Ask a colleague who has not been involved in its development to read the proposal. Reviewers will not give your proposal the benefit of the doubt if information is missing, spelling errors change the meaning of sentences, or information is presented in a confusing manner.
- Use the checklist printed in the application package to ensure that all required information is included. Make sure that your agency’s authorized representative signs all required forms. This is not the project director.
- Submit your proposal by the deadline date. Extensions for individual applications failing to meet the deadline will not be granted, except as indicated in the e-Application instructions.
- If you have any questions, or need additional information, about the grant competition, contact the competition manager listed in the application package for clarification.
STUDENT SCHOLARSHIPS, FELLOWSHIPS, GRANTS, & AWARDS

Are you a COE student in need of financial assistance?
A variety of awards are due in the spring semester.

Students! More than 40 scholarships are available to make your education even more affordable.

Applying for Scholarships is fast and easy. The deadline to apply for scholarships for the 2015-16 academic year is March 1, 2015.

• COE Scholarship funding is for AY2015-16 semesters Fall 2015, Spring & Summer 2016
• International Students who cannot complete the FAFSA must submit a one-page financial statement.
• Students applying to COE academic programs can apply, but must be admitted by Fall 2015 to a College of Education academic degree program
• All applicants will be notified of the status of their application via UNM email in early June.

Please note depending on the scholarship additional materials maybe required. See complete listing of scholarships for details at:
http://coe.unm.edu/current-students/scholarships/scholarship-listings.html

SCHOLARSHIP & AWARD SPOTLIGHT: 
William B. and Roberta V. Castetter Endowed Fellowship
This fellowship’s objective is to recruit and support a doctoral student of the highest caliber who has displayed exceptional academic qualifications. It will be used to recognize a doctoral student who, through his or her scholarship, creative work, research activity, teaching, and/or practice best demonstrates capacity to make a significant impact not only in New Mexico and the Southwest but nationally and internationally.

Graduate Student Excellence Awards
The COE funds graduate assistantships (GA) for faculty/study research. Assistantships include tuition, insurance, GPSA fees, and stipend. COE faculty apply for GA funding in the spring semester. If awarded funding each faculty member runs his/her own selection process. The call for applications goes out to faculty only and not students. If interested, students need to begin conversations with faculty about their research interests to see if there are opportunities for research collaborations.

College of Education Emergency Grant Fund
The purpose of the Emergency Grant Fund is to provide financial assistance to COE students who have encountered a sudden, unforeseen catastrophic life event that causes a dire financial burden on a student’s ability to maintain adequate academic progress.

Graduate Student Success Scholarship
Graduate Studies and the Office of Financial Aid jointly administer the Graduate Student Success Scholarship (GSSS) for graduate students with demonstrable financial need. Designed to help students continue or complete their degree programs, the Success Scholarship allocates funds to the colleges and schools so that they can use the scholarships strategically for their graduate programs. The GSSS provides support for program continuation and completion. The GSSS provides at least $1,000 and up to $7,500 per student per semester for terminal master’s degree students and at least $1,000 and up to $9,000 per student per semester for doctoral students. The scholarships may be renewable up to two semesters. Tuition and health care are not included as part of the award.

The COE runs its own process for selecting nominations. Graduate Studies does not accept nominations directly from graduate units or graduate students. Announcements will go out on COE listservs. Be sure to check your UNM email.

Graduate Research Supplement
Offered by the Office of Graduate Studies, the Graduate Research Supplement awards up to $2,000 to facilitate completion of the MFA or PhD dissertation. These awards support direct expenses incurred for archival or field research. This award may not be used for stipends, books, travel to conferences, or equipment expenses. Please see the description on the Graduate Studies website link below for details on application requirements.
http://grad.unm.edu/funding/grants-students/research-supplement.html

Rogers Research/Project Award
Offered by the Office of Graduate Studies, the Rogers Research Award provides funding up to $1000 to facilitate field research including artistic projects. Funds may be used only for travel/lodging and research materials that are necessary to conduct the field/project research. Airfare, lodging, and per diem must be in accordance with UNM policy. Travel must be outside of Albuquerque. Beginning in Fall 2015, there will be only one application period per year. For Fall 2015 the submission deadline will be Sept. 15, 2015 for research/projects to be conducted from August to July.
http://grad.unm.edu/funding/grants-students/rogers-research.html

Doctoral Conference Presentation Award (NEW!)
The Doctoral Conference Presentation Award provides up to $1000 to fund travel for doctoral students (MFA included) to give oral presentations or posters at national or international, professional conferences. Funds may only be used for travel expenses, lodging, meals, and conference application fees. Applications will not be accepted for research travel. Airfare, registration, hotel, shuttle fees, taxi fares, presentation materials and per diem must be in accordance with UNM policy. Travel must be outside of Albuquerque. Eligible students must be enrolled in a doctoral or MFA program at the time of application. Students must be registered as full time.
http://grad.unm.edu/funding/grants-students/doc-conference-award.html

UNM Career Services Student Conference Award Program (S-CAP)
The Student Conference Award Program (S-CAP) is designed to provide undergraduate and graduate students the opportunity to obtain funding to attend an academic or professional conference in their field of
El Centro de la Raza Scholarships - Emergency Student Scholarships
El Centro offers the "emergency student scholarship" that is available to any UNM student who can demonstrate critical financial need for the current semester. Undergraduate emergency scholarship recipients are provided one $200 scholarship award (only one allowed per academic year). Graduate emergency scholarship recipients are provided one $400 scholarship award (only one allowed per academic year). Scholarships are provided on a first come, first serve basis and will be available beginning of Spring, Fall and Summer semesters.
http://elcentro.unm.edu/Scholarships%20and%20Funding/

GPSA Student Research Grant (SRG)
The SRG may fund travel and lodging to conduct research in the field (includes artistic projects like photography or dance), the cost of research materials, and/or travel/lodging and conference fees for conferences at which the applicant is making a presentation. This award funds up to $500. GPSA 2015 Spring grant cycle opens Jan 26th and closes Feb 27th at 5pm.

El Centro de la Raza Scholarships - Student Professional Development Scholarships
El Centro offers the "student professional development scholarship" that is available to any undergraduate or graduate student seeking financial assistance to participate or present at a professional or academic conference. Scholarship recipients are provided a scholarship award up to $300 maximum and only one will be allowed per academic year. Scholarships are provided on a first come, first serve basis and will be available beginning of Spring, Fall and Summer semesters.
http://elcentro.unm.edu/Scholarships%20and%20Funding/

University of New Mexico Alumni Scholarship Opportunities
The UNM Alumni Association is proud to Help! Thanks to the gifts from alumni, friends, and chapters, the UNM Alumni Association assists top UNM students with their academic expenses. The scholarships are available to full-time undergraduate and graduate students. Scholarship amounts may change annually. There are 12 undergraduate scholarships ranging from $200 to $1,500. There are three graduate scholarships ranging from $750 to $1,100. Alumni scholarship applications for academic year 2015-2016 will be available January 26, 2015. http://www.unmalumni.com/scholarships.html

American Indian Student Services General Scholarship
Enrollment in and member of a federally recognized tribe is required. Applicants must have completed at least one semester of coursework at UNM-Main Campus to be considered and the majority of awards will be based on grade point average and a combination of other factors, including, but not limited to: field of study, leadership experience, financial need or unmet need. http://aiss.unm.edu/pages/institutional_scholarships.html

GPSA Professional Development Grant (PDG)
The PDG may fund travel/lodging and fees for job interviews, auditions, clinicals, mock trials, unpaid internships, conferences at which the applicant is not making a presentation, and other professional development travel or related expenses. May not fund expenses eligible for the SRG. This award funds up to $500. GPSA 2015 Spring grant cycle opens Jan 26th and closes Feb 27th at 5pm.

GPSA Graduate Scholarship Fund (GSF)
Every Fall and Spring semester, GPSA awards $1,000 scholarships to students through the Graduate Scholarship Fund. This fund was created to help students afford to complete their graduate or professional degree. Graduate and professional students in good standing in a UNM graduate or professional degree program are eligible for the scholarship. Preference is given to students near the completion of their studies who demonstrate significant financial need.

GPSA New Mexico Research Grant (NMRG)
The NMRG may fund travel, lodging, supplies, and other costs related to field research. Projects with a New Mexico state agency, nonprofit or community organization require a letter of recommendation from a representative of the organization, and are eligible for up to $5,000 (High Priority). Other research projects are eligible for up to $3,000 (General Priority). Offered only in the FALL semester.

GPSA Grant Reader Opportunities
All GPSA grants are read and scored by fellow graduate students. As a GPSA grant reader, you ultimately determine which graduate and professional students will be awarded funding each semester. This is a great way to learn about our grants process, hone your own grant writing skills, and get involved with GPSA. All enrolled, degree-seeking graduate students are eligible to become readers. Grant readers are required to attend a short training session and score 12-15 applications each (3-4 hours of work). Readers must also be available to read last minute applications, re-read applications, and be available to attend any appeals that may arise. For their efforts, all readers receive a $50 stipend. http://gpsa.unm.edu/funding/grants/readers.html

GPSA Summer Scholarship Fund (Coming soon!)
This new initiative by GPSA has been launched and students are invited to spread the word. During the Summer semester of 2013, 2,208 graduate and professional students took credit courses. This past summer, 2,042 did the same. This added semester helps students to matriculate on time, focus on a research project, and complete their seminal works. For students with families, being able to spread their coursework three semesters a year instead of two is a way to take the stress out of juggling responsibilities. It is our hope to assist similar students through an award to cover tuition cost in summers to come with the GPSA Summer Scholarship. Keep an eye out for more information from GPSA regarding this opportunity! You can find the GPSA webpage here: http://gpsa.unm.edu/

Moses Allen
Research Associate
College of Education
Happy New Year from the Office of Sponsored Projects! As we enter a new year, there are changes that have been implemented at various sponsoring agencies as well as a change regarding a federal regulation. Please take some time to review and if there are any questions please contact the Office of Sponsored Projects.

Uniform Guidance – The Office of Management and Budget has released the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (link). This guidance replaces the requirements from OMB Circulars A-21, A-110, and A-133. The new regulations will be applicable to new or incremental Federal awards issued on or after December 26, 2014. The Uniform Guidance (UG) will impact the administration of federal awards.

Below are changes specific to NIH and NSF. Please visit the website links for detailed information regarding changes.

**NIH Recent Changes**
- a. Standard dates for STTR and SBIR have changes

**NSF Recent Changes**
- g. Research.gov will be down Feb 14-17. Proposal submission for deadlines that fall within the downtime must be done before Feb 14.

**COE Faculty Early Alert**
If you are thinking about a grant, looking for funding, or ready to write the proposal, please use the Early Alert Electronic Grant Form [http://coesurvey.unm.edu/Checkbox/Survey.aspx?h=42aba5ade3324df4abfe36573e8féc4b](http://coesurvey.unm.edu/Checkbox/Survey.aspx?h=42aba5ade3324df4abfe36573e8féc4b)

**Questions please contact:**
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wallen@unm.edu

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[http://coe.unm.edu](http://coe.unm.edu)