Dear Colleagues,

I hope you had a rejuvenating summer! I look forward to working with you this Fall Semester and the Center for Collaborative Research and Community Engagement (CCRCE) Research Support Team - Brianna Fragua, Christine Marquez, Denise Wallen, Mary Wolford, and Neritza Diaz-Cruz - is ready to help you. The CCRCE is here to assist you with proposal and budget development. We are happy to assist with generating ideas and networking across campus to pursue interdisciplinary collaborations and new projects.

This past year was a great success. COE Faculty and staff were awarded 24 grants for FY18, (July 1, 2017 - June 30, 2018). During this same time period, COE faculty, researchers, and staff submitted 50 proposals. In addition, we were able to fund 14 OFAC Research Proposals, 32 COE Faculty Travel Proposals, and 11 COE Graduate Student Travel Proposals. The scholarly productivity of the COE Faculty, researchers, and staff is to be commended. Collectively, the COE Faculty published 221 journal articles, books, book chapters, and other scholarly works during the 2016-2017 academic year.

Once again, we have planned great sessions, through our Brown Bag Series and our Research Showcase, to learn about our colleagues’ research, scholarship, and community engagement efforts. Our Research Showcase “Celebrating Research and Community Engagement Efforts through the CCRCE, Transformative Action Groups (TAGs) and STARS Austrian-American Student Teacher Exchange Program” will be held on September 28, 2018 from 3:00 p.m. to 5:00 p.m. in Travelstead Hall. We look forward to seeing everyone there. Please also consider bringing your students and community colleagues.

Our Fall Semester Brown Bag sessions will include talks on using automated transcription tools for qualitative research; teacher preparation in early childhood education; food insecurity and nutritional outcomes in women with phenylketonuria; and physical exercise and insulin resistance. In October, we will be offering a workshop on proposal development. The ongoing Grant Matters Walk-in sessions will focus on creating your PIVOT profile (funding opportunities); effort certification; and strategies for developing your scope of work and budget. The Methodology Group will be available by appointment for Fall 2018.

As a result of the approval of the proposed Center for Collaborative Research and Community Engagement (CCRCE), an Advisory Board was created and we are working on developing a strategic plan. We will finalize the membership of this Advisory Board this fall.

I am here to support your research needs and to discuss your development as a scholar. I want to take this opportunity to thank you for all the work that you do to represent the COE in your research endeavors. It is a joy to work with inspiring minds and spirits.

Sincerely,

Sylvia Celedón-Pattichis, Ph.D.
Senior Associate Dean for Research and Community Engagement
Professor, Department of Language, Literacy, and Sociocultural Studies
College of Education
University of New Mexico
MSC05 3040
Albuquerque, NM 87131-0001
sceledon@unm.edu

TO REQUEST ASSISTANCE FROM THE COLLEGE OF EDUCATION RESEARCH SUPPORT TEAM:

Go to the College of Education - Center for Collaborative Research & Community Engagement (CCRCE) homepage (coeresearch.unm.edu) and click on the red button in the lower left hand corner of the homepage:

The direct link to request support can be found at researchsupport.unm.edu. Your request will automatically be routed to the Research Support Team. For questions or more information, please email Denise Wallen or Christine Marquez at coeresearch@unm.edu.
Qualitative Data Transcriptions
August 30  Dr. Sylvia Celedón-Pattichis, Professor, LLSS
Wenjing Shi, Doctoral Student in Electrical and Computer Engineering
Title: Using Transcription Tools for Qualitative Research: Affordances and Challenges
Time: 12:00 p.m.-1:30 p.m.
Room: TEC 130

CCRCE Research Showcase
September 28  COE Faculty, Staff, Alumni, and Students
Title: Celebrating Research and Community Engagement Efforts through the CCRCE, Transformative Action Groups (TAGs), STARS Austrian-American Student Teacher Exchange Program
Time: 3:00 p.m.-5:00 p.m.
Room: Travelstead Hall

Workshop
October 17  Dr. Denise Wallen and Christine Marquez
Title: Proposal Development
Time: 9:00 a.m.-11:30 a.m.
Room: TEC 120

Research Brown Bags
September 12  Dr. David Atencio, Dr. Cathy Gutiérrez-Gómez, and Lois Vermilya
Title: Panel on Teacher Preparation in Early Childhood Education
Room: TEC 130 (12:00 p.m. - 1:30 p.m.)

October 31  Dr. Kathryn Cookley, Assistant Professor, IFCE
Title: Food Insecurity and Nutritional Outcomes in Women with Phenylketonuria
Room: TEC 130 (12:00 p.m. - 1:30 p.m.)

November 8  Dr. Fabiano Amorim, Assistant Professor, HESS
Title: Physical Exercise and Insulin Resistance: From Basic Science to Applied Solution
Room: TEC 130 (12:00 p.m. - 1:15 p.m.)

Methodology Group will be available by appointment for Fall 2018 for the following:
1) Develop specific aims of projects;
2) Design research methodology;
3) Answer questions from students and faculty regarding data analysis;
4) Work with faculty to provide hands on assistance with data analysis.

Dr. Lee Van Horn, Professor and Director of the Methods Group - methodologygroup@unm.edu

Grant Matters: Wednesday Walk-in Sessions - Noon-1:00pm / Dean’s Conf. Room (3rd Floor)
September 26  Effort Certification
November 28  Strategies for Developing your Scope of Work and Budget

Dr. Sylvia Celedón-Pattichis, Senior Associate Dean for Research and Community Engagement
Dr. Denise Wallen, Research Officer & Christine Marquez, MA, Sr. Contract & Grant Administrator
Updated Notice of NIH's Interest in Diversity

Notice Number: NOT-OD-18-210

NIH’s mission is to seek fundamental knowledge about the nature and behavior of living systems and to apply that knowledge to enhance health, lengthen life, and reduce illness and disability. To achieve this mission, NIH substantially invests in research to improve public health; it also devotes substantial resources to identify, develop, support, and enhance the quality of its scientific resources, including human capital.

Diversity Statement

Every facet of the United States scientific research enterprise—from basic laboratory research to clinical and translational research to policy formation—requires superior intellect, creativity and a wide range of skill sets and viewpoints. NIH’s ability to help ensure that the nation remains a global leader in scientific discovery and innovation is dependent upon a pool of highly talented scientists from diverse backgrounds who will help to further NIH’s mission.

Research shows that diverse teams working together and capitalizing on innovative ideas and distinct perspectives outperform homogeneous teams. Scientists and trainees from diverse backgrounds and life experiences bring different perspectives, creativity, and individual enterprise to address complex scientific problems. There are many benefits that flow from a diverse NIH-supported scientific workforce, including: fostering scientific innovation, enhancing global competitiveness, contributing to robust learning environments, improving the quality of the researchers, advancing the likelihood that underserved or health disparity populations participate in, and benefit from health research, and enhancing public trust.

Underrepresented Populations in the U.S. Biomedical, Clinical, Behavioral and Social Sciences Research Enterprise

In spite of tremendous advances in scientific research, information, educational, and research opportunities are not equally available to all. NIH encourages institutions to diversify their student and faculty populations to enhance the participation of individuals from groups that are underrepresented in the biomedical, clinical, behavioral and social sciences, such as:

- Individuals from racial and ethnic groups that have been shown by the National Science Foundation to be underrepresented in health-related sciences on a national basis (see data at http://www.nsf.gov/statistics/showpub.cfm?TopID=2&SubID=27 and the report Women, Minorities, and Persons with Disabilities in Science and Engineering). The following racial and ethnic groups have been shown to be underrepresented in biomedical research: Blacks or African Americans, Hispanics or Latinos, American Indians or Alaska Natives, Native Hawaiians and other Pacific Islanders. In addition, it is recognized that underrepresentation can vary from setting to setting; individuals from racial or ethnic groups that can be demonstrated convincingly to be underrepresented by the grantee institution should be encouraged to participate in this program. For more information on racial and ethnic categories and definitions, see NOT-OD-15-080.

Inquiries

Please direct all inquiries to:
Division of Biomedical Research Workforce
Office of Extramural Research
Website: https://researchtraining.nih.gov
Email: NIHTrain@mail.nih.gov

Faculty | Department Affiliation | Project Title | Agency | Award
--- | --- | --- | --- | ---
Benn, John | Health, Exercise & Sports Sciences (HESS) | NESS Sports Administration Program | USA Today News Team | $9,000
Blum-Martinez, Rebecca | Latin American Programs in Education (LAPE) | FY18 COMEXUS Teacher Training | C preorder-Needle Robles Community in Mexico (CONEUS) | $32,184
Blum-Martinez, Rebecca | Latin American Programs in Education (LAPE) | 2018 Summer Spanish Immersion Institute | New Mexico Public Education Department | $2,000
Flore, Vilda | Health, Exercise & Sports Sciences (HESS) | Albuquerque Teacher Residency Partnership | Albuquerque Public Schools | $150,000
Flore, Vilda | Teacher Education, Educational Leadership & Policy (TEELP) | Albuquerque Public Schools and University of New Mexico College of Education Teacher Residency Program | Albuquerque Public Schools | $42,867
Frederick, Smith | Center for Student Success (CSS) | WNEC Annual Conference Website 2018 | National Network for Educational Renewal | $5,000
Frederick, Smith | Center for Student Success (CSS) | USTRA Partner Institute Website and the NM Online Licensure Implementation (MOLOI) | New Mexico Public Education Department | $855,951
Goodrich, Christopher | Individual, Family & Community Education (IFCE) | Problem Solving in New Mexico: A Study of the Fourth and Fifth Grades | National Network for Educational Renewal | $25,000
Lemberger-Truelove, Matthew | Individual, Family & Community Education (IFCE) | Student Knowledge in New Mexico: A Study of the Fourth and Fifth Grades | National Network for Educational Renewal | $25,000
López-Lealman, Carlos | Language, Literacy & Social Studies Studies (LLSS) | Latinos and Language in Mathematics (LAM ) | Michigan State University | $20,297
Mehrotra, Robin | Health, Exercise & Sports Sciences (HESS) | ACE and Native American Leadership in Education | The Native American Leadership Foundation | $18,000
Roberts-Harris, Deborah | Health, Exercise & Sports Sciences (HESS) | Next Generation STEMmer's | MRI Foundation | $10,000
Saucedo, Elba | Health, Exercise & Sports Sciences (HESS) | DCH FY18 Comadre a Comadre | New Mexico Department of Health | $27,540
Saucedo, Elba | Health, Exercise & Sports Sciences (HESS) | NIMH Hispanic/Latino Volunteer Service: Partnering to Improve Breast Cancer Care | Patient-Centered Outcomes Research Institute (PCORI) | $25,000
Saucedo, Elba | Health, Exercise & Sports Sciences (HESS) | LATINA Comadre a Comadre | United Way of Central New Mexico | $9,000
Sims, Christina | Language, Literacy & Social Studies Studies (LLSS) | Native Language and Community Education Research on Reading | University of New Mexico | $9,000
Sims, Christina | Language, Literacy & Social Studies Studies (LLSS) | Language, Literacy and Multicultural Education | University of New Mexico | $100,000
Swanson, H. Lee | Individual, Family & Community Education (IFCE) | Growth in English Language Learners with Math Disabilities | National Science Foundation | $81,791
Tyson, Karel (co PI) | Teacher Education, Educational Leadership & Policy (TEELP) | Math Pathways (Teachers & Communities Empowering Student Success in Mathematics) | Explorers | $27,789
Vermilya, Lois | Family Development Program (FDP) | Early Childhood Apprenticeship: Bridging Family Development Program and UNM College of Education's Student Preparation Program | Biddle Foundation | $35,000
Vermilya, Lois | Family Development Program (FDP) | Building Collaborative Leadership Capacity | New Mexico Children, Youth, and Families Department | $900,000
Vermilya, Lois | Family Development Program (FDP) | Collaborative Apprenticeship: A New Kind of Early Childhood Workforce Development Approach | Thornburg Foundation | $25,245
Zaid, Nahlah | Health, Exercise & Sports Sciences (HESS) | Culture, Exercise and Nutritional Adaptations to 3-Weeks of Hot Yoga Compared to Normal Temperature Yoga | Pure Action, Inc. | $4,197

Total Number of Awards: 24
Total Dollars Awarded: $3,410,328
### COE Number of proposals by Sponsor Type
7/1/17 through 6/30/18
Total dollars requested: $43.7 Million
Total proposals submitted: 50

<table>
<thead>
<tr>
<th>Sponsor Type</th>
<th>Total Dollars Requested</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>$34,368,670.00</td>
<td>79%</td>
</tr>
<tr>
<td>Other</td>
<td>$7,825,833.00</td>
<td>18%</td>
</tr>
<tr>
<td>Internal</td>
<td>$941,344.00</td>
<td>2%</td>
</tr>
<tr>
<td>State</td>
<td>$452,000.00</td>
<td>1%</td>
</tr>
<tr>
<td>Local</td>
<td>$162,500.00</td>
<td>0%</td>
</tr>
</tbody>
</table>

### COE Awards for FY18 by Sponsor Type
7/1/17 through 6/30/18
Total Awards: $3,385,325
Total Number of Awards: 24

<table>
<thead>
<tr>
<th>Sponsor Type</th>
<th>Total Awarded</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>$2,620,741.00</td>
<td>78%</td>
</tr>
<tr>
<td>Other</td>
<td>$562,000.00</td>
<td>17%</td>
</tr>
<tr>
<td>Internal</td>
<td>$414,344.00</td>
<td>13%</td>
</tr>
<tr>
<td>State</td>
<td>$1,345,452.00</td>
<td>40%</td>
</tr>
<tr>
<td>Local</td>
<td>$196,284.00</td>
<td>6%</td>
</tr>
<tr>
<td>Foreign</td>
<td>$196,284.00</td>
<td>6%</td>
</tr>
</tbody>
</table>

### Health, Exercise & Sports Sciences (HESS)
- Amorim, Fabiano
  - Does heat acclimation upregulate skeletal muscle markers of oxidative metabolism and mitochondrial biogenesis?
- Mermier, Christine
  - Effect of two consecutive bouts of exercise in hot conditions on Klotho protein concentrations and markers of oxidative stress
- Zuhl, Micah
  - Cardiovascular and neural adaptations to 4-weeks of hot yoga compared to normal temperature yoga

### Language, Literacy & Sociocultural Studies (LLSS)
- Peele-Eady, Tryphenia
  - Black Church Religiosity and the Education of African American Youth in New Mexico

### Teacher Education, Educational Leadership & Policy (TEELP)
- Perrone, Frank
  - Leadership
- William, Sheri
  - Nurturing Equitable and Sustainable Schools: The Importance of Context and Culture in Preparing and Developing School and Community Leaders in Rural America and Australia
- Zagona, Alison
  - Exploration of Literacy Learning Opportunities for Young Adults with Extensive Support Needs in Postsecondary Education Programs

**Total Awarded:** $11,467

### UNM RAC Grants Awarded COE Faculty
Spring 2018

<table>
<thead>
<tr>
<th>Sponsor Type</th>
<th>Total Awarded</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health, Exercise &amp; Sports Sciences (HESS)</td>
<td>$1,345,452.00</td>
<td>40%</td>
</tr>
<tr>
<td>Language, Literacy &amp; Sociocultural Studies (LLSS)</td>
<td>$1,345,452.00</td>
<td>40%</td>
</tr>
<tr>
<td>Special Education</td>
<td>$1,345,452.00</td>
<td>40%</td>
</tr>
</tbody>
</table>

**Total Awarded:** $39,946
If you need help creating or updating your PIVOT profile, please complete an Early Alert and request assistance.

While you are there, try out the Pivot search box. Please keep in mind that you do not need to claim your Pivot profile to use the search box, but you will need to register in Pivot in order to receive Limited Competition Alerts.

If you need help creating or updating your PIVOT profile, please complete and Early Alert and request assistance.

OSP Rates & Agreements

The following Rates and Agreements may be found at https://osp.unm.edu/pi-resources/rates.html
- Main Campus Fringe Benefit Rates on Proposals for FY 2019
- F&A Rates for Non-Federal New Mexico Public Sponsor Agreements
- F&A Rate for Federal Funding
- F&A Rate Agreement Memo

OSP New Staff Members

Please help us welcome
Elizabeth Drellack (Supervisor, Fiscal Services-Special Projects) bdrellack@unm.edu
Rebecca McCain (Sponsored Projects Specialist-Award Team) mmccain@unm.edu
Austin Megli (Senior Sponsored Projects Officer-Contract Team) amegli@unm.edu

They are the latest addition to our Office of Sponsored Projects. We are happy to have them, and they are here to assist and provide customer service for our Research Community.

Rebecca Valdez, Supervisor, Fiscal Services
Office of Sponsored Projects
505-277-4186
osp@unm.edu
COE Development Officer Ready to Help with Private Grants

I am pleased to be in my fifth year as a member of the COE Research Support Team to help faculty find private funding. In my role as the major gifts officer from the College, I am focused on bringing gifts of $10,000+ to the College from individuals, corporations, and private foundations. I work closely with the Dean, the College leadership, and the COE Research Office.

I am ready and willing to help. For example, I can help create a list of potential funders for a specific project. If you are travelling, I can set up a coffee or meal with an alum or donor from your discipline.

You can reach me at 505-277-1088 or Mary.Wolford@unmfund.org

Mary Wolford
Sr. Director of Development
College of Education

What is a “Consolidated Relationship?”

Some funders have asked the University to manage communications and requests for gifts and grants coming from UNM. In these cases, the UNM Foundation’s Office of Corporate and Foundation Relations (CFR) manages these “consolidated relationships.” For example, a funder like PNM or Nusenda Credit Union may want all requests and communications to come from one member of the CFR staff. Many of these organizations are very generous and provide significant funding to the University.

The list of organizations where a “consolidated relationship” exists is:

- Bank of America
- Blue Cross/Blue Shield
- Boeing
- Canon USA / Canon ITS
- Chase Foundation
- Con Alma Foundation
- Conoco Phillips
- Gates Foundation (Note: PIs may apply directly for Grand Challenges Awards)
- General Mills
- Gordon and Betty Moore Foundation
- Hewlett Packard
- Intel Corporation
- Kresge Foundation
- Lockheed Martin/Sandia
- Masons Of New Mexico (Grand Lodge of NM, Ancient Free & Accepted Masons)
- Mellon Foundation
- Nusenda/NM Educators Federal Credit Union
- NM Gas Co / Teco
- PNM and PNM Resources Foundation
- Wells Fargo

If you are interested in requesting a sponsorship, gift or grant from one of these organizations, please submit an early alert.

Characteristics of Gifts, Grants and Contracts from Private Entities

<table>
<thead>
<tr>
<th>Gift</th>
<th>Grant</th>
<th>Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds or goods that are given voluntarily to UNM with no commitment of UNM resources or services beyond committing to use the gift as the donor specifies.</td>
<td>A contribution received by an institution for restricted use that typically comes from a corporation, foundation or other organization, rather than an individual.</td>
<td>An agreement between UNM and another entity to provide an economic benefit for compensation.</td>
</tr>
<tr>
<td>PI defines the project— independently or in consultation with the donor. Typically awarded in response to a proposal submitted by UNM.</td>
<td>The sponsor retains the right to revoke the award and unused funds may revert back to the sponsor. Supports further public knowledge in a subject area or field of research. Has a defined period of performance. Reports are usually required on an annual basis.</td>
<td>Contracting agency and UNM/PI jointly define scope of work. Sponsor retains right to terminate the contract. Publications may be limited and/or require review/approval by the sponsor. Sponsor anticipates or receives an economic benefit from the award, including rights to property, IP, etc. Contractors are paid only if the deliverable is accomplished. Contractors are required to produce a work product (could be just a report). Most involve some supervision or control by the sponsor.</td>
</tr>
<tr>
<td>May be restricted or unrestricted— the donor may define the purpose or specific area of research that the gift is being provided for. Typically no specified period of performance. No quid pro quo or economic benefit to the donor.</td>
<td>UNM retains all rights to property, IP, etc.</td>
<td>UNM retains rights to property, IP, etc.</td>
</tr>
<tr>
<td>Donors may be individuals, companies, foundations or other organizations. Qualifies as a charitable contribution for donor’s taxes.</td>
<td>If donor requests a report, that does not mean the donation is a grant. Qualifies as a charitable contribution if supported further public knowledge in a subject area or field of research.</td>
<td>If supported further public knowledge in a subject area or field of research.</td>
</tr>
<tr>
<td>If donor requests a report, that does not mean the donation is a grant. Qualifies as a charitable contribution if supported further public knowledge in a subject area or field of research.</td>
<td>Qualifies as a charitable contribution if supported further public knowledge in a subject area or field of research.</td>
<td></td>
</tr>
</tbody>
</table>

Note: This information may be used as a general guide. Final decisions should be made based on review of donor/sponsor information and in consultation with the UNM Foundation and/or Office of Sponsored Projects.
The Office of Assessment at UNM - assessment.unm.edu

Our goal is to promote a cycle of continuous improvement through assessment.

To accurately optimize our performance, we collect and analyze data annually to inform as well as drive our decisions, improvements, and program reviews. This process aids UNM in ensuring that the mission and purpose of the University are being achieved.

Fall 2018 Workshops (all workshops will take place in DSH 218 unless otherwise specified):
- Wednesday, August 29, 2018 - Jumpstart Your Assessment - time TBD
- Friday, September 7, 2018 at 10:00 am - Creating and Revising Your SLOs
- Friday, September 21, 2018 at 10:00 am - Survey Design
- Friday, October 5, 2018 at 10:00 am - UNM Pathways and Resources for Student Data
- Friday, October 26, 2018 at 10:00 am - Using Excel to Analyze Your Data: Basic Excel Functions (location TBD)

Fall Walk-in Hours:
- Every Friday from 10:00 am to 12:00 pm - Dane Smith Hall 220

IRB Library
The IRB Library houses submission documents, guidance, and policies for the research community to access and download and can be located at http://irb.unm.edu/

- Forms - IRB application documents
- Templates - sample documents for an IRB submission
- Guidance - information on important topics such as FERPA and data security
- Policies - standard operating procedures (SOPs) for the review of human subjects research
- PAM - post approval monitoring, documents to assist researchers with ongoing monitoring of research

Required documents for IRB Review can be located at:

IRB Regulations & Policies:
- Aug. 30th 1-2pm or Oct. 1st 10-11am

Ethics, regulations, and UNM policies that apply to your research.

IRB Elements:
- Sept. 6th 1-2pm or Oct. 9th 10-11am

Forms and documents that are needed for an IRB submission.

IRB Protocol & Consent:
- Sept. 13th 1-2pm or Oct. 15th 10-11am

How to write the perfect protocol and consent form.

Common Mistakes:
- Sept. 20th 1-2pm or Oct. 22nd 10-11am

Learn the most common pitfalls that delay IRB approval.

IRBNnet:
- Sept 24th 10-11am

Navigate the IRBNnet submission website.

Free IRB

Reserve your spot today!

Workshops are held at the CIIRB Office 1805 Sigma Chi Rd, NE
Email us at: IRBMainCampus@unm.edu
For more information on workshop times, days and topics check out our events at irb.unm.edu

These workshops are eligible for PAW Passport credit.
MEMORANDUM

Date: July 1, 2018
To: Main Campus Principal Investigators, Chairs, Deans, Directors and Department Administrators
From: Gabriel P. López, Ph.D., Vice President for Research
Re: Main Campus Fringe Benefit Rates on Proposals – FY 2019

The fringe benefit rates and methodologies provided in this memo are to be used on new contract and grant proposal budgets with a begin date on or after July 1, 2018. These rates replace the prior year rates. Principal investigators may use either prior year actual rates (Method 1) or estimated rates (Method 2). To comply with Uniform Guidance mentioned costs, Cost Accounting Standards, whichever method is used, it must be used consistently throughout the entire proposal.

Since we are responsible for the actual costs incurred, the budgeted amounts should reflect as close as possible what actual expenses would be. In the event that the budgeted amount does not cover the actual costs incurred, it will be necessary to re-budget during the period of the contract/grant to pay for actual fringe benefit costs.

**Method 1 (Actuals):**
Estimate cost per person based on past experience (actuals). UNM MyReports Report FNRLBE (Salary Labor Benefits and Encumberance Report) showing fringe benefit rates as a percent of salary must be included as supplementary documentation when the proposal is sent to the Main Campus Office of Sponsored Projects. A schedule of all personnel on the grant and their respective fringe rates is to be included in each proposal. Fringe benefits are to be increased by 1.35% per year.

**FY 19 Example:**
If the FY 18 actual full-time faculty fringe rate was 29%, the FY 19 actual full-time faculty fringe rate would be projected at 29.38%, calculated as follows: 29 x 1.013 = 29.377 or 29.38%.

**Method 2 (Estimates):**
The fringe benefit rates below assume a 5.0% group insurance rate increase each year, FY20-FY23, for eligible employees.

<table>
<thead>
<tr>
<th>Category</th>
<th>FY19</th>
<th>FY20</th>
<th>FY21</th>
<th>FY22</th>
<th>FY23*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty, .50 FTE and above</td>
<td>29.0%</td>
<td>29.2%</td>
<td>29.4%</td>
<td>29.6%</td>
<td>29.6%</td>
</tr>
<tr>
<td>Staff, .50 FTE and above</td>
<td>31.0%</td>
<td>31.5%</td>
<td>32.0%</td>
<td>32.5%</td>
<td>32.6%</td>
</tr>
<tr>
<td>Part-time Faculty and Staff, .25 - .49 FTE</td>
<td>22.0%</td>
<td>22.5%</td>
<td>23.0%</td>
<td>23.5%</td>
<td>23.6%</td>
</tr>
<tr>
<td>Part-time Faculty and Staff, less than .25 FTE</td>
<td>8.1%</td>
<td>8.5%</td>
<td>8.8%</td>
<td>9.1%</td>
<td>9.1%</td>
</tr>
<tr>
<td>Summer salary only</td>
<td>22.0%</td>
<td>22.5%</td>
<td>23.0%</td>
<td>23.5%</td>
<td>23.6%</td>
</tr>
<tr>
<td>Postdoctoral Fellows</td>
<td>26.3%</td>
<td>26.8%</td>
<td>27.3%</td>
<td>27.8%</td>
<td>27.9%</td>
</tr>
<tr>
<td>Undergraduate students</td>
<td>1.0%</td>
<td>1.0%</td>
<td>1.0%</td>
<td>1.0%</td>
<td>1.0%</td>
</tr>
<tr>
<td>Graduate Students</td>
<td>1.0%</td>
<td>1.0%</td>
<td>1.0%</td>
<td>1.0%</td>
<td>1.0%</td>
</tr>
<tr>
<td>Tuition for Research Assistants should be a separate line item.*</td>
<td></td>
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</tbody>
</table>

*Proposals exceeding FY23 will continue to use FY23 rates.

**Note on Insurance:**
For Research Assistants (RA) and Project Assistants (PA) working >.50 FTE, health insurance should be budgeted as follows for either method (student insurance projected to increase 10% per year from FY19):

<table>
<thead>
<tr>
<th>Category</th>
<th>FY19</th>
<th>FY20</th>
<th>FY21</th>
<th>FY22</th>
<th>FY23*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full</td>
<td>$1,118</td>
<td>$1,230</td>
<td>$1,353</td>
<td>$1,448</td>
<td>$1,572</td>
</tr>
<tr>
<td>Spring/Summer</td>
<td>$1,118</td>
<td>$1,230</td>
<td>$1,353</td>
<td>$1,448</td>
<td>$1,572</td>
</tr>
<tr>
<td>Summer Only</td>
<td>$553</td>
<td>$610</td>
<td>$651</td>
<td>$696</td>
<td>$546</td>
</tr>
</tbody>
</table>

*Proposals exceeding FY23 will continue to use FY23 rates.

Fringe benefit rates are subject to change. The following reference links may assist you with questions that arise in budget planning.

**Reference Links:**
- Main Campus Office of Sponsored Projects, UNM Sponsored Projects Forum
- UNM Health Sciences Center Health, D1CFI-30 Benefit Rates on Proposals – FY 2019
- Office of Budget, Planning & Analysis, Budget Planner/Development
- Division of Human Resources, Benefits
- Division of Human Resources, UNM/Student Health Plan
Center for Collaborative Research and Community Engagement | College of Education, University of New Mexico

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Updated 1/22/16

To: UNM Main Campus and Branch Faculty & Staff
From: Gabriel Lopez, Vice President for Research
Re: Faculty & Administrative (F&A) Rates for Non-federal New Mexico Public Sponsoring Agreements with UNM Main & Branch Campuses

This memo clarifies the F&A indirect rates for non-federal New Mexico Public Sponsoring Agreements with UNM Main & Branch Campuses. Funds provided by outside sponsors for sponsored projects must include an appropriate amount to offset F&A costs incurred by the University.

Please note that federal pass-through awards (all awards funded with federal funds) will be required to use the indirect cost rate that applies per UNM's federally negotiated F&A rate agreement. At https://osp.unm.edu/sites/default/files/UNM%20Rate%20Agreement%20FY17%20NG.pdf.

To support the research missions at UNM and be compliant with federal requirements, it is critical that we obtain the appropriate F&A rate. The standard rate for non-federal New Mexico Public Sponsoring Agreements with UNM Main & Branch Campuses is 20%, unless noted an exception in the list below:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Rate (unless Federal F&amp;A Flow Through)</th>
</tr>
</thead>
<tbody>
<tr>
<td>All NM School Districts, including APS</td>
<td>10%</td>
</tr>
<tr>
<td>Higher Education Department</td>
<td>5%</td>
</tr>
<tr>
<td>Children, Youth and Families Department</td>
<td>10%</td>
</tr>
<tr>
<td>Department of Health</td>
<td>5.5%</td>
</tr>
<tr>
<td>Health &amp; Human Services Department</td>
<td>5.5%</td>
</tr>
<tr>
<td>Public Education Department</td>
<td>10%</td>
</tr>
<tr>
<td>New Mexico Environment Department</td>
<td>10%</td>
</tr>
</tbody>
</table>

Any rate that is lower than the rates above must be accompanied by an F&A Reduction Request Form indicating the UNM organization that will provide the difference in indirect cost return. The Reduction Request forms is at https://osp.unm.edu/osp-forms and must be completed prior to submitting a package to the Office of Sponsored Projects (OSP).

Investigators are reminded that while they are free to discuss the scope of work with a potential sponsor, they are not authorized to negotiate F&A costs. Any "prior understanding" between an investigator and a sponsor regarding F&A rate is not binding on the university.

Notes:
- If the Sponsor is submitting a proposal to the federal government, UNM’s federally negotiated F&A rate agreement shall be used to develop UNM’s subcontract costs, unless F&A is appropriately capped by the Federal sponsor in accordance with applicable federal regulations.
- There may be Sponsor specific program direction specifying the allowable F&A on a specific program. Faculty must include a copy of this direction with the proposal or new contract as justification for a different rate. Investigators are encouraged to coordinate early with OSP to determine if a particular rate direction is valid for that purpose.
- When using the New Mexico Public Sponsoring rates above, there will be no additional F&A modifiers on the cost line items. Total Direct Costs (TDC) method will be applied to all costs.

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Advisor’s Corner: Guide to On-Campus Student Funding

IT’S FALL!!! Many scholarships are available to support COE Graduate Students! Students should apply at the beginning of each spring semester for scholarships for the following academic year. See complete listing of scholarships for details at: https://coe.unm.edu/current-students/scholarships/scholarship-listings.html.

Scholarship & Award Spotlight: William B. and Roberta V. Castetter Endowed Fellowship.

This fellowship’s objective is to recruit and support a doctoral student of the highest caliber who has displayed exceptional academic qualifications. It will be used to recognize a doctoral student who, through his or her scholarship, creative work, research activity, teaching, and/or practice best demonstrates capacity to make a significant impact not only in New Mexico and the Southwest but nationally and internationally.

GPSA Summer Scholarship Fund

This new initiative by GPSA has been launched and students are invited to spread the word. During the Summer semester of 2013, 2,008 graduate and professional students took credit courses. During the summer of 2014, 2,042 did the same. This added semester helps students to make up time, focus on a research project, and complete their seminal works. For students with families, being able to spread their coursework over three semesters a year instead of two is a way to take the stress out of juggling responsibilities. GPSA hopes to assist similar students through an award to cover tuition cost in summers to come with the GPSA Summer Scholarship. Check the website for more information!

Doctoral Conference Presentation Award

The Doctoral Conference Presentation Award provides up to $1000 to fund travel for doctoral students (MFA included) to give oral presentations or posters at national or international, professional conferences. Funds may only be used for travel expenses, lodging, meals, and conference application fees. Applications will not be accepted for research travel. Airfare, registration, hotel, shuttle fees, taxi fares, presentation materials and per diem must be in accordance with UNM policy. Travel must be outside of Albuquerque. Eligible students must be enrolled in a doctoral or MFA program at the time of application. Students must be registered as full time. Fall Application Deadline: Sept. 18 for conferences held between Aug. 16-Dec. 31, 2018.

Graduate Student Excellence Awards

The COE funds graduate assistantships (GA) for faculty/student research. Assistantships include tuition, insurance, GPSA fees, and stipend. COE faculty members may apply for GA funding each year. Each faculty member runs his/her own selection process. The call for applications goes out to faculty only and not students. If interested, students need to begin conversations with faculty about their research interests to see if there are opportunities for research collaborations.

College of Education Emergency Grant Fund

The purpose of the Emergency Grant Fund is to provide financial assistance to COE students who have encountered a sudden, unforeseen catastrophic life event that causes a dire financial burden on a student’s ability to maintain adequate academic progress.

Graduate Student Success Scholarship

Graduate Studies and the Office of Financial Aid jointly administer the Graduate Student Success Scholarship (GSSS) for graduate students with demonstrable financial need. Designed to help students continue or complete their degree programs, the Success Scholarship allocates funds to the colleges and schools so that they can use the scholarships strategically for their graduate programs. The GSSS provides support for program continuation and completion. The GSSS provides at least $1,000 and up to $7,500 per student per semester for terminal master’s degree students and at least $1,000 and up to $9,000 per student per semester for doctoral students. The scholarships may be renewable up to two semesters. Tuition and health care are not included as part of the award.

Graduate Student runs its own process for selecting nominations. Graduate Studies does not accept nominations directly from graduate units or graduate students. Announcements will go out on COE listservs. Be sure to check your UNM email.

Graduate Research Supplement

Offered by the Office of Graduate Studies, the Graduate Research Supplement awards up to $2,000 to facilitate completion of the MFA or PhD dissertation. These awards support direct expenses incurred for archival or field research. This award may not be used for stipends, books, travel to conferences, or equipment expenses. Please see the description on the Graduate Studies website link below for details on application requirements.

Rogers Research/Project Award

The Graduate Research Supplement awards computational up to $2,000.00 to facilitate completion of the MFA or PhD dissertation. These awards support direct expenses incurred for archival or field research explicitly conducted off campus.

Rogers Research/Project Award

The Graduate Research Supplement awards computational up to $2,000.00 to facilitate completion of the MFA or PhD dissertation. These awards support direct expenses incurred for archival or field research explicitly conducted off campus. This award may not be used for stipends, books, travel to conferences, or equipment expenses. Please see the description on the Graduate Studies website link below for details on application requirements.
UNM Career Services Student Conference Award Program (S-CAP)
The Student Conference Award Program (S-CAP) is designed to provide undergraduate and graduate students the opportunity to obtain funding to attend an academic or professional conference in their field of study. The maximum award is $600 and may include: round trip travel, lodging, airport shuttle or taxi fees, and conference registration fees. Your application must be submitted prior to the conference. The Office of Career Services begins accepting applications for each semester one month prior to the first day of instruction. Please note: Changes have been made to the S-CAP reimbursement process. See the Application Packet for more information.

El Centro de la Raza Scholarships - Emergency Student Scholarships
El Centro offers the “emergency student scholarship” that is available to any UNM student who can demonstrate critical financial need for the current semester. Undergraduate emergency scholarship recipients are provided one $200 scholarship award (only one allowed per academic year). Graduate emergency scholarship recipients are provided one $400 scholarship award (only one allowed per academic year). Scholarships are provided on a first come, first serve basis and will be available beginning of Spring, Fall and Summer semesters.

El Centro de la Raza Scholarships - Student Professional Development Scholarships
El Centro offers the “student professional development scholarship” that is available to any undergraduate or graduate student seeking financial assistance to participate or present at a professional or academic conference. Scholarship recipients are provided a scholarship award up to $300 maximum and only one will be allowed per academic year, per student. Scholarships are provided on a first come, first serve basis and will be available beginning of Spring, Fall and Summer semesters.

University of New Mexico Alumni Scholarship Opportunities
Thanks to the gifts from alumni, friends, and chapters, the UNM Alumni Association assists top UNM students with their academic expenses. The scholarships are available to full-time undergraduate and graduate students. Scholarship amounts may change annually. There are three graduate scholarships ranging from $750 to $1,100.

American Indian Student Services General Scholarship
Enrollment in and member of a federally recognized tribe is required. Applicants must have completed at least one semester of coursework at UNM-Main Campus to be considered and the majority of awards will be based on grade point average and a combination of other factors, including, but not limited to: field of study, leadership experience, financial need or unmet need.

GPSA Student Research Grant (SRG)
The SRG may fund travel and lodging to conduct research in the field (includes artistic projects like photography or dance), the cost of research materials, and/or travel/lodging and conference fees for conferences at which the applicant is making a presentation. This award funds up to $500. Check GPSA website for grant cycle deadlines and requirements.

GPSA Professional Development Grant (PDG)
The PDG may fund travel/lodging and fees for job interviews, auditions, clinicals, mock trials, unpaid internships, conferences at which the applicant is not making a presentation, and other professional development travel or related expenses. May not fund expenses eligible for the SRG. This award funds up to $500. Check GPSA website for grant cycle deadlines and requirements.

GPSA Graduate Scholarship Fund (GSF)
Every Fall and Spring semester, GPSA awards $1000 scholarships to students through the Graduate Scholarship Fund. This fund was created to help students afford to complete their graduate or professional degree. Graduate and professional students in good standing in a UNM graduate or professional degree program are eligible for the scholarship. Preference is given to students near the completion of their studies who demonstrate significant financial need.

GPSA New Mexico Research Grant (NMRG)
The NMRG may fund travel, lodging, supplies, and other costs related to field research. Projects with a New Mexico state agency, nonprofit or community organization require a letter of recommendation from a representative of the organization, and are eligible for up to $5000 (High Priority). Other research projects are eligible for up to $3000 (General Priority). Offered only in the FALL semester.

GPSA Grant Reader Opportunities
All GPSA grants are read and scored by fellow graduate students. As a GPSA grant reader, you ultimately determine which graduate and professional students will be awarded funding each semester. This is a great way to learn about our grants process, hone your own grant writing skills, and get involved with GPSA. All enrolled, degree-seeking graduate students are eligible to become readers. Grant readers are required to attend a short training session and score 12-15 applications each (3-4 hours of work). Readers must also be available to read last minute applications, re-read applications, and be available to attend any appeals that may arise. For their efforts, all readers receive a $50 stipend.